

**Sample 8 ASSESSMENT OF YOUTH MEMBER**

Name of youth: \_\_\_\_\_  
 Position held: \_\_\_\_\_  
 Evaluated by: \_\_\_\_\_

|                                              | OUTSTANDING              | VERY GOOD                | SATISFACTORY             | UNSATISFACTORY           |
|----------------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. PERFORMANCE:                              |                          |                          |                          |                          |
| Ability to identify, refer or solve problems | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Demonstrates competence                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Follows instructions and policies            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Keeps information confidential               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Thoroughness in fulfilling duties            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

|                                  |                          |                          |                          |                          |
|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 2. ATTITUDE TOWARD THE POSITION: |                          |                          |                          |                          |
| Attendance/participation         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dependability                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Promptness                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Reliability                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Shows enthusiasm/initiative      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ability to work independently    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Judgment                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

|                                |                          |                          |                          |                          |
|--------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 3. RELATIONSHIP TO OTHERS:     |                          |                          |                          |                          |
| Co-operates with leaders       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Co-operates with youth members | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Team player                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Good communication skills      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Respect for others             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

4. What other significant characteristics/qualities does the youth member demonstrate?

5. List possibilities/goals for future placements or responsibilities.

\_\_\_\_\_  
 Youth Member  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Supervisor  
 \_\_\_\_\_  
 Date

**THE ABOVE COULD BE USED PRIOR TO ISSUING A LETTER OF REFERENCE.**