



PROVINCIAL COMMISSIONER'S DIRECTIVE

Directive No.
01/96

Issued
01 May 1996

Supersedes

Subject

THERAPY DOG CERTIFICATES

Direction

In an attempt to better facilitate divisions in the presentation of Therapy Dog Certificates, the following procedure will commence on 1 May 1996.

1. Each division with Therapy Dog members will be given, on request, an initial set of blank Therapy Dog certificates (sample attached).
2. Upon a dog/handler completing the requirements for a certificate, the superintendent/coordinator will prepare the certificate. It is important that the information on the certificate be carefully prepared in a proper manner (ie. laser printer, typewriter, or calligraphy).
3. The division will send a completed certificate request form (available from Provincial Headquarters - sample attached) to the Brigade (Community Services) Department at Provincial Headquarters.
4. Provincial Headquarters will replenish the number of awarded certificates with additional blank certificates.
5. Provincial Headquarters will retain these completed request forms.

It is hoped that this procedure will permit divisions to present Therapy Dog Certificates in a timely manner.

Authority

Attachment
Provincial Commissioner's Directive 01/96
1 May 1996