



# PROVINCIAL COMMISSIONER'S DIRECTIVE

Directive No.  
03/98

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Supersedes  
11/91

Subject

## **BRIGADE UNIT ESTABLISHMENT**

Direction

Effective immediately, the unit establishment for the Area and Division levels of the Brigade in Ontario shall be:

*Markings: C = crown, S = star*

### **AREA**

Area Commissioner (CSS)  
Deputy Area Commissioner (CS)  
Area Medical Officer (CS)  
Area Nursing Officer (CS)  
Area Cadet Officer (CS)  
Area Member Services Coordinator (CS)  
Area Training Officer (CS)  
Area Therapy Dog Coordinator (CS)  
Area Operations Advisor (C)

Area Commissioners and Deputy Area Commissioners are appointed by the Provincial Commissioner. All other Area leadership appointments are made by the Area Commissioner in consultation with the Provincial Commissioner. Additional Area Staff Officers (C,SSS,SS,S) may be appointed for specific functional purposes, however such appointments must be done in consultation with the Provincial Commissioner.

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Authority

Direction (cont.)

## **DIVISION**

Divisional Superintendent/Coordinator (SSS)

Divisional Medical Officer (SSS)

Divisional Nursing Officer (SSS)

Divisional Member Services Coordinator (SS)(the functional aspects of this position must be filled by the Superintendent in divisions less than 15 members - including officers)

Divisional Training Officer (SS)

Divisional Community Services Coordinator (SS)(i.e. public duty coordinator - the functional aspects of this position may be filled by the Superintendent in smaller divisions)

Cadet Leader (divisions with YOUTH members - maximum of 3 per division based on an assessment of leadership needs by the Superintendent)

Sergeant (ALL divisions - maximum one sergeant to every 12 members (excluding officers) based on an assessment of leadership needs by the Superintendent)

Corporal (ALL divisions - maximum one corporal to every 6 members (excluding officers) based on an assessment of leadership needs by the Superintendent)

Divisional Superintendents/Coordinators are appointed by the Area Commissioner in consultation with the respective Branch (where Branches exist).

All Divisional leadership positions above the level of Cadet Leader must be approved by the Area Commissioner.

Divisional Officers (SS)/Assistant Coordinators (SS)(e.g. Assistant Therapy Dog Coordinator) may be appointed for specific functional purposes following consultation with, and approval of the Area Commissioner.

## **NOTE**

In Ontario, the following positions are not recognized, and will not be approved:

Area Sergeant Major

Divisional Staff Officers

Provisional Officer

Section Officer

Staff Sergeant