



PROVINCIAL COMMISSIONER'S DIRECTIVE

Directive No.	04-2000
Issued	December 1, 2000
Supersedes	01/97

VOLUNTARY COMMUNITY SERVICE CERTIFICATES

Voluntary Community Service Certificates recognize the accumulation of specific periods of voluntary Brigade service by adult or crusader members.

Upon completion of the first 100 hours of service, Provincial Headquarters will issue a certificate signed by the Provincial Commissioner. Additional certificates will be issued by Provincial Headquarters for milestones of 250, 500, 750, 1000, 1500, 2000, 2500, 3000, 3500, 4000 and 4500 hours of voluntary service.

Once a Brigade member(s) has completed a specific number of volunteer service hours (as noted above), the Brigade Unit will send a completed certificate request form (available from Provincial Headquarters) to the Community Services Department at Provincial Headquarters. In return, Brigade Units will be sent the requested Voluntary Community Service Certificate(s) for presentation at an appropriate venue.

Upon completion of 5000 hours of service, National Headquarters will issue a certificate signed by the National Commissioner. Additional certificates will be issued by National Headquarters for milestones of 5500, 6000, 6500, 7000, 7500, 8000, 8500, 9000 and 9500 hours of voluntary service.

Upon completion of 10000 hours of service, National Headquarters will issue a certificate signed by the Chancellor. Additional certificates will be issued by National Headquarters for milestones of 10500, 11000, 11500, 12000, 12500, 13000, 13500, 14000 and 14500 hours of voluntary service. National Headquarters will issue special certificates in increments of 5000, beginning with 15000 hours of service.

Please note that hours on the member's provincial and national service records will continue to be recorded on an annual basis through the use of the Annual Report.

It is hoped that these new awards and procedures will permit Brigade Units to recognize their members in a more frequent, timely and professional manner.

Authority
Barbara A. Graham
Provincial Commissioner



St. John Ambulance

APPLICATION FOR VOLUNTARY COMMUNITY SERVICE CERTIFICATES

Date: _____

Brigade Unit: _____

Officer-in-Charge: _____

Contact Telephone Number: _____

Fax Number: _____

Email: _____

Recipient's First Name	Recipient's Last Name	Certificate Required	P.H.Q. Use Only

Signature of Officer-in-Charge